

# LAKE MONTICELLO OWNERS' ASSOCIATION

## REQUEST FOR POAA DISCLOSURE PACKET

To: LMOA Environmental Control Committee                      Date: \_\_\_\_\_  
41 Ashlawn Blvd.  
Palmyra, Virginia 22963

Re: Lot \_\_\_\_\_ Section \_\_\_\_\_

Street Address: \_\_\_\_\_

Pursuant to the Virginia Property Owners' Association Act, Section 55.508 et seq., Code of Virginia, 1950, as amended, the undersigned requests that you furnish the disclosure packet regarding the referenced property to the undersigned within fourteen (14) days of receipt of this request. Payment of the fee of \$75.00 for providing the disclosure packet is enclosed or if requesting a disclosure packet up-date the payment of \$25.00 must be enclosed.

Please check one:

\_\_\_\_\_ The owner/seller or his agent will pick up the packet at the LMOA Administration Office.

\_\_\_\_\_ Please mail the packet to:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_

**NOTE: THE ASSOCIATION WILL ABIDE BY THE REQUEST AS INDICATED ABOVE. ONCE THE DISCLOSURE PACKET HAS BEEN SIGNED OFF ON BY THE PREPARER CHANGES IN DELIVERY/PICK UP INSTRUCTIONS MAY NOT BE MADE. IN ADDITION, ONCE THE DISCLOSURE PACKET HAS BEEN PICKED UP AND SIGNED FOR, LMOA IS NO LONGER RESPONSIBLE FOR THE PACKET. DISCLOSURE PACKETS MAY NOT BE BROUGHT BACK TO LMOA FOR MAILING AFTER PICK UP. THURSDAYS BY 4:00PM IS THE DEADLINE FOR SUBMITTING THIS REQUEST FOR A TUESDAY INSPECTION.**

Print name: \_\_\_\_\_

Circle one:            Owner/Seller                      Agent

\_\_\_\_\_  
Signature

Address \_\_\_\_\_ Phone: \_\_\_\_\_

FOR STAFF USE	DATE:	CHECK ATTACHED _____	INITIALS
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